



FRISTON PARISH COUNCIL

Minutes of the **Council Meeting** held on **Monday 5th June 2017** at 7.00 pm
in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson
Cllr. D Brooks Cllr. A. Patterson Cllr. C Brooks
Cllr. M. Schedrin Cllr. J. Burch

Also present: K. Forster - Clerk to the Council

37/17 Apologies: There were apologies from Cllr. Schedrin.

38/17 Declarations of Interest & Request for Dispensation:

There were no declarations of interest and no requests for dispensation.

39/17 Minutes of the previous meeting:

Minutes of the meeting of the AGM and the parish meeting both held on 22nd May 2017 were submitted for approval. Cllr. C Brooks pointed out that on the list of representatives, Cllr. Patterson should also have been included on Planning. The minutes were amended and initialled by the Chairman

It was unanimously RESOLVED that both sets of minutes be accepted as an accurate record and were duly signed by the Chairman.

40/17 Internal Auditor Report

The audit report from Heelis and Lodge had been previously circulated. Council noted the comment regarding the date of the AGM. The Clerk explained this was her error and she was now aware that the AGM should be held in May.

There being no other questions **it was unanimously RESOLVED that the internal auditors report is accepted.**

41/17 Annual Governance Statement 2016/17

The Chairman read out each of the items in the Annual Governance Statement and Council agreed each answer. This was duly signed by the Chairman and the Clerk.

42/17 Accounting Statements 2016/17

The R & P accounts had been previously circulated. There were no questions and **It was unanimously RESOLVED that the accounts are accepted.** The Chairman and the RFO signed the R & P accounts.

The Accounting statements, which had been completed from the R & P accounts, were reviewed. **It was unanimously RESOLVED that the Accounting statements are accepted.** The Chairman and the RFO signed the Accounting statements.

43/17 Period for the Exercise of Public Rights

The Clerk stated that the accounts would be published by 12th June which would be the commencement of the Period for the exercise of Public Rights.

44/17 Approve for Payment

The Clerk requested Council approved payment of £66 to Heelis and Lodge for the audit fee. **It was unanimously RESOLVED that the auditor's fees should be approved.**

45/17 AOB

The issues regarding parking on the village green was reviewed following the request that was refused at the last meeting to park 20 – 25 cars for 2 separate drinks parties. Cllr. Patterson pointed out that the notice stating that the council needs to give approval was no longer on



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the green. Parking on the green is normally only allowed for events at the Church or in the Village hall or events on the green.

Cllr. Jackson stated that she felt that Council needed to define what the criteria and process should be. She proposed that a working party is formed to meet and discuss the criteria and bring the ideas back to council at the next meeting. **It was unanimously RESOLVED that a working party is formed.** Cllrs. Jackson, C Brooks and Burch volunteered to be on the working party.

Cllr. Simpson stated that he would discuss with the land owner of a small patch of land regarding the possibility of acquiring some parking spaces.

The meeting closed at 7.35pm.

The next meeting will be 7.00 pm Monday 10th July 2017 in Friston Village Hall.

Karen Forster

Clerk to Friston Parish Council, Orchard House, Chediston Road, Wissett, Halesworth, IP19 0NF