



FRISTON PARISH COUNCIL

Minutes of the **Council Meeting** held on **Monday 10th July 2017** at 7.00 pm
in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson
Cllr. D Brooks Cllr. A. Patterson Cllr. C Brooks
Cllr. M. Schedrin Cllr. J. Burch

Also present: K. Forster - Clerk to the Council, 3 members of the public and 3 representatives from Langmead Farms.

46/17 Apologies: There were no apologies

47/17 Declarations of Interest & Request for Dispensation:

There were no declarations of interest and no requests for dispensation.

48/17 Minutes of the previous meeting:

Minutes of the meeting of the 5th June 2017 were submitted for approval. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**

49/17 Open Forum

a) Representatives of Langmead Farms presented their proposed development (currently in pre-planning stage) of the redundant barns at Firs Farm with aerial photos, plans and details of the proposed units.

In summary,

- There will be 4 no. 3 bed houses and 2 no. 2 bed houses, converted from the existing buildings surrounding a courtyard.
- Langmead stated that they have been working closely with Historic England and the planners to preserve the appearance of the buildings which will be converted with a couple of minor extensions
- There will be no new fenestration other than internally to the courtyard and minimal changes to the exterior. Newer buildings will be removed.
- The access road will be widened and will have a passing point
- They are working with the Environment agency regarding any possible flooding issues.
- They are still finishing off the planning application and hope to submit it in a month.

Council asked if they could visit the site and it was confirmed that, once the application had been sent through to Council, a site visit would be arranged.

A member of the public had concerns about flooding. Langmead's representatives reiterated that they were working on this and were also looking at the flood alleviation systems already installed.

Cllr C Brooks asked about the visibility to and from the main road. Langmead's representatives stated that they would be cutting back vegetation to improve the visibility.

The Chairman thanked the Langmead Farms representatives for their information and looked forward to meeting them again for the site visit.

b) The Chairman invited members of the public to speak. One person commented on the possibility of light pollution on the proposed development of Firs Farm. This will be passed on to the Langmead Farms for consideration. **NOTED**

c) The Clerk read out a letter from Guy Heald who wanted to let the Parish know that he wished to get planning permission for a house on the land next to the rectory and donate the proceeds of the sale to the Aldeburgh and Ore Estuary Trust to raise funds for river defences. Cllr. Jackson noted that this would mean diverting a footpath which crosses this land. Cllr. C



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Brooks expressed concern that there could be a flooding issue. A copy of the email is attached to the minutes.

50/17 County and District Councillor Reports

- a) County Councillor Reid sent his apologies. His report, received 10th July, has been circulated. The Clerk pointed out the article in his report regarding the changes to the Highways group at SCC
- b) District Councillors Jones and Haworth-Culf sent their apologies. Their report had been circulated. There were no comments.

51/17 Accounts

- a) The Statement of Accounts was presented. Cllr. D Brooks pointed out that the item “purchase of the Village Green” should read Lease. **NOTED.** The Clerk confirmed that the amount of £ 5271.55 currently in the Ipswich Building Society account was designated for the village green purchase. As this was now not going to happen in the near future, council needs to decide what to do with it.
The Clerk confirmed that there was £ 21763.19 in the bank accounts as at the end of June. The Chairman signed the bank reconciliations for May and June.
- b) The Authorisation to pay was reviewed and £1455.41 was approved for payment. This included the Salary to K Forster and the payment to HMRC which had already been paid. The other payments were to Friston Village Hall for use of the hall (£35), £ 105.33 to K Forster for expenses which included the renewal of the Data Protection Register licence and £ 624 for Grassroots for the grass maintenance.
- c) It was noted that the Data Protection Register Licence had been renewed for 2017/18. The External Auditor (BDO) had come back to the clerk asking for further information on:
 - Why the Clerks salary was less than the previous year?
 - Whether there were any plans for the reserves as they were high.The Clerk has responded accordingly.
- d) The Saxmundham branch of Barclays is closing. Council were asked if they wished to change bank. **It was RESOLVED by a majority with 1 abstention that the Parish Council remains with Barclays Bank.**

52/17 Siting of the new bench and the remaining CIL funds

- a) Cllr. Simpson asked if permission had been granted or was needed to place the bench on the Village Green. The Clerk is confirm **NOTED.**
The Clerk asked for the maximum/minimum dimensions for the plaque. Cllr. Simpson to supply. **NOTED**
- b) After discussion, it was agreed to pursue the option of providing a bus shelter with the remaining CIL funds. It was stressed that it should be in keeping with the village. The Clerk is to look at options. **NOTED**

53/17 Village Green

The Clerk confirmed that the lease was now in place.

54/17 Village Hall

The Clerk explained the possible need for an indemnity policy against any unknown covenants on the Village Hall. She read out the proposed cover policy. **It was RESOLVED by a majority with 1 abstention that the indemnity policy is taken out at a cost of £60.**
The Clerk asked if she could organise a valuation and structural survey of the village hall. **It was unanimously RESOLVED that the Clerk organise a valuation and structural survey.**



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55/17 SALC Meeting

Cllr. A Simpson gave a comprehensive report of the meeting that he attended at SALC 19th June. A copy of his notes are attached to the minutes. In particular, Council expressed concerns regarding the restructuring of the Highways group and the difficulty in getting any response.

At this point, the Chairman returned to the Village Hall Item. He explained that there had been a meeting between himself, the Clerk and two members of the village hall committee who had some concerns regarding the financing of the Village Hall committee using the donations policy and the flow of information between the two groups. He stated that he felt that these points had been ironed out to everyone's satisfaction and looked forward to the future.

56/17 Parish Council Vacancies

There are no applications for the remaining vacancy

57/17 Village Parking Working Party

The Village Parking Working Party had circulated notes from their meeting. A copy is attached to the minutes. There was concern regarding the legal position should there be any incursion by travellers or similar. It had been suggested that logs could be put in to deter any unlawful camping.

It was agreed that there would be a further meeting to take into account any new ideas people had and to finalise the proposals.

58/17 Highways Update

Cllr. Simpson stated that the kerbs had been completed at Chases Lane/Low Road but there was still an issue with the drain covers. He asked the Clerk to contact him if any invoice was received before putting it forward to process. **NOTED.**

Cllr. Jackson stated that at the bottom of Low Road, the houses in Chequers Row were now putting their dustbins in the passing space which was causing an obstruction. The Clerk was asked to write to the owners of the 4 houses on behalf of the parish council. **NOTED**

Cllr. Burch stated that the 30 MPH sign on Church Lane cannot be seen due to the hedge. The Clerk is to report to Highways. **NOTED**

There are a number of footpaths which are becoming difficult to pass due to overgrown. Cllr. Simpson stated that he would discuss with the Community Payback (probation) group.

Cllr. Burch stated that a resident is concerned about the lime trees overhanging their property. It was clarified that this is owned by the Church and the resident should contact the PCC.

59/17 Allotments Update

Cllr. Simpson stated that no vacant plots had been taken up and that they wished to seed them over. He wished to purchase grass seed. **It was unanimously RESOLVED that grass seed is purchased.** The grass on the unused areas of the allotment needs cutting. Cllr. Simpson will discuss with the probation service.

60/17 Playground Update

Cllr. D Brooks stated that there was nothing to report.

The Clerk asked if Council would now be reviewing the play and sport equipment. Cllrs Jackson and D Brooks will start to survey the local children to establish what they would like. The Clerk is to establish exactly how much is available through the S106 funds. **NOTED**



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61/17 AOB

- a) Cllr. C Brooks asked if the dates of the next meeting could be published in the parish magazine.
NOTED.
- b) Cllr. Jackson asked if the dates for meetings could be reviewed. It was agreed that due to clashes with the SALC meetings and so as to fall in line with other councils regarding meetings in August that the dates would be changed. The next meeting will now be Monday September 4th followed by the meeting on Monday 30th October. The scheduled meeting on August 14th is cancelled.
- c) Cllr. Burch asked about the Defibrillator. The Clerk clarified that she had still not had any response regarding the telephone box. There had been some discussion regarding the siting of a defibrillator at the village hall.

The meeting closed at 8.45 pm.

The next meeting will be 7.00 pm Monday 4th September 2017 in Friston Village Hall.

Karen Forster

Clerk to Friston Parish Council, Orchard House, Chediston Road, Wissett, Halesworth, IP19 0NF



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Email from Guy Heald regarding the plot next to the Rectory.

Dear Karen,

I would like the PCC to be aware I would like to apply for planning permission for housing on this site. I expect it is just one house.

The proceeds will be donated to the Aldeburgh and Ore Estuary Trust, the charity established to raise funds for river defences to protect the Aldeburgh and Ore Estuary now and for future generations.

Please could you raise this issue at your next meeting if there is time.

Thank you,

Guy Heald



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Report from Cllr. Simpson re: SALC Meeting 19th June

Key points from the presentations by :

Police – New Area Commander (Supt. Antonis)

- More officers are being swapped onto the 4 hour evening shift as this is when there are more problem.
- Police recognise that they need to improve updating and communicating on crimes.
- Cyber crime and Drugs are now taking more police time.
- Drug suppliers have been arriving from London on trains and taking over vulnerable people or addicts, forcing them to share their homes where a new supply point can be established.
- Issues with modern day slavery is taking up significant police time.
- Considering introducing Parish specials and would like feedback
- Police are no longer enforcing parking problems but are keeping records if reported. District councils to take over enforcement later this year.

Sue Hall – Transport liaison officer

- She outlined bus timetable changes
- Service 64 now hourly to Aldeburgh
- Park and Ride at Martleham extended off peak service
- Park and Ride to combine with regular services.
- Service 65 to only run at peak times
- Service terminating at Snape – connections will be in conjunction with CATS

Other Items

- Parish Councils finding problems to find councillors with IT skills to operated Facebook and similar sites.
- David Chenery and Mike Oldham of the Highways group are both retiring. All Saxmundham duties are transferring to Halesworth. Contact will only be made by email. All people present felt that this will cause all parish councils big problems with Highways.