



FRISTON PARISH COUNCIL

Minutes of the **Council Meeting** held on **Monday 19th September 2016** at 7.00 pm
in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson
Cllr. D Brooks Cllr. A. Patterson Cllr. C Brooks
Cllr. M. Schedrin

Also present: K. Forster - Clerk to the Council

90/16	Apologies: There were apologies from Cllrs. Jackson and Schedrin.
91/16	Declarations of Interest & Request for Dispensation: There were no declarations of interest and no requests for dispensation.
92/16	Minutes of the previous meeting: Minutes of the meeting of 8 th August 2016 were submitted for approval. It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.
93/16	Open Forum There were no members of the public present.
94/16	County and District Councillor Reports a) County Cllr. Reid had submitted a report. He summarised the detail and spoke regarding I. Devolution. Although the government consultation period has closed, SCC are still keen to hear the views of the public and he would encourage the public to continue to contact him. II. There is a grant scheme available to parents of children of school age to get together to encourage reading and similar skills. The fund closes at the end of September. III. There is a pilot scheme between the trading standards group and the police to raise awareness of Scams. They will be in local post offices giving out information. Cllr. C Brooks asked, in relation to the grants for parents, what had happened to the Reading Recovery activities. Cllr. Reid to take that away. Cllr. Simpson raised the issue with the blocked drain near the green. It has been a problem for years but has no priority with the highways agency. It has never been costed. A resident has recently also sent a letter but had no reply. Cllr. Reid was given a copy of the letter and will follow this up. District Councillors Haworth-Culf and Jones had sent a report and Cllr. Haworth-Culf had sent apologies. b)
95/16	Planning a) Diversion of footpath 13a: No update b) Updates on previous planning applications: The application for the new house in Low Road in the grounds of Bowling Green is going to planning committee on Wednesday. If possible Cllr. Simpson and Cllr. Patterson will attend.
96/16	Accounts a) Statement of Accounts: The statement of accounts was reviewed and there were no questions. At the end of August the bank balance stood at £ 19,229.19 and the Chairman signed the bank reconciliation. NOTED The Clerk reminded members that the next meeting would include a discussion on the budget for 2017/18. NOTED



FRISTON PARISH COUNCIL

	<p>b) Approval of Payments: Cheques totalling £ 2,573.90 were presented which included:</p> <ul style="list-style-type: none"> I. £ 900 for the repair of the play equipment II. £ 120 for the external audit III. £ 494.98 for insurance IV. £ 240 for the VAO for the work done to value the village green last year. V. £785.92 for salary, tax and expenses for the Clerk VI. £ 60 for CAS who are now taking over the website management and will be charging an annual fee. <p>It was unanimously RESOLVED that the payments are approved.</p> <p>The Clerk raised that on her employment it was agreed that she could charge the cost of sitting the CiLCA exam to the council – she had paid her own training course. She would like to go ahead with that. NOTED</p> <p>The Clerk requested that Friston PC funded the cost of attendance at a networking day (£16 + VAT + expenses and hours) at SALC. Cllr. Simpson asked if this cost could be shared with the other council that the Clerk works for. NOTED</p> <p>c) Update on External Audit: The External Audit had been completed and the certificate issued. It was unanimously RESOLVED that the Certificate has been approved and accepted. The certificate of completion will be posted on the notice board, enabling the public to contact the RFO should they wish to see the accounts.</p> <p>There was a minor issue raised where the grant paid at the beginning of the financial year had been included in the wrong box on the form. This was noted but no action was required.</p>
97/16	<p><u>CIL Payment & Grant of £200 from SCDC</u></p> <p>After some discussion on suitable items, it was agreed to put this item into the newsletter and ask the residents for any ideas. It was agreed to defer this to the next meeting. NOTED</p>
98/16	<p><u>Highways, Paths & Transport</u></p> <p>a) The bank in Low Road needs to be reinstated with soil and turfs. Cllr. Simpson to discuss with Highways.</p> <p>b) The silt on Grove Road is still an issue and Cllr. Simpson is awaiting a response from Highways.</p> <p>c) A reply to the letter regarding tractor traffic from Mr. Mann had been received. He noted the comments but stated that Mill Road was a much safer route than the junction of B1121/A1094. He commented that HGV vehicles are not used by his farm, only tractors and trailers which are not subject to the “unsuitable for” signs. NOTED</p>
99/16	<p><u>Village Green</u></p> <p>The Chairman has written to the owners, Mr & Mrs Borrows, outlining the history behind the green and the decisions that have been made in the past and recently.</p> <p>In the meantime, the Land Agent has drafted an agreement for a lease for the village green between the owners and the Parish Council. This would be for a peppercorn rent.</p> <p>On receipt of the draft, the Clerk will pass to the solicitors for comment. It was unanimously RESOLVED that payment is authorised for the Solicitor to comment and proceed with the lease agreement.</p> <p>Cllr. Simpson stated that the lease should be for at least 20 or 25 years, so that the council could apply for grants when required. NOTED</p>
100/16	<p><u>Village Hall</u></p>



FRISTON PARISH COUNCIL

	<p>A communication from Mr Wentworths' solicitors had been received stating that a draft transfer has been made and is being checked. This should be sent to the solicitors acting for Friston Parish Council in the near future.</p> <p>However, the legal title was not transferred to Mr Wentworth on the death of his mother and is now being organised. It was agreed that Friston Parish Council should ensure that the cost of the correction of this transfer is not included in the costs that the council are underwriting.</p> <p>NOTED</p>
102/16	<p>Allotments: Hedges and grass verge has been cut after much chashing by Cllr. Simpson of the Highways department.</p>
103/16	<p>Playground and village green</p> <p>Cllr. Simpson stated that the new ramp should be completed by the end of the week.</p> <p>Cllr. D Brooks stated that the benches have been treated. One of the benches needs the slats replaced and needs to be budgeted for.</p>
104/16	<p>Update on Vacancies:</p> <p>The Casual Vacancy notice has been displayed but there has been no response.</p>
105/16	<p>Newsletter:</p> <p>The Clerk has received a couple of contributions. A number of subjects were discussed. The Clerk is to compile a list and circulate any items. NOTED</p>
106/16	<p>AONB – Volunteers</p> <p>An offer has been made to plant a village Orchard and to supply the volunteers to do the work. The Clerk is to ask how many and what trees would be used. NOTED. The Chairman stated that a sum of money could be budgeted to pay for the maintenance of the orchard. NOTED. Additionally, an email has been received to work on any village project that meets the criteria of the AONB. Clearing the ditch near to the village hall and church was suggested and will be passed onto the AONB. A skip may be required NOTED</p>
107/16	<p>Correspondence</p> <p>Correspondence and notices regarding a disability forum, the new contact numbers for Connecting Communities transport and a "call for development" sites have been received. These will be put on the notice boards and included in the newsletter as appropriate.</p>

The meeting closed at 8.35 pm.

The next meeting will be 7.00 pm Monday 31st October 2016 in Friston Village Hall.

Karen Forster
Clerk to Friston Parish Council
Orchard House
Chediston Road
Wissett, Halesworth,
IP19 ONF