



Friston Parish Council

Minutes of the Village Hall Committee meeting 11th January 2023 held in Friston Village Hall.

Present: Cllr M Caplin, Cllr S Jackson (in the Chair), M Szpak and E Thomas
In attendance: Phillippa Welby (Clerk) and one member of the public

Minutes

V01/23 Apologies for absence – Cllr Carlaw and Jonathan Burch. ET introduced Carole Slack as interested in becoming a Committee member.

V02/23 Declaration of Interest & Requests for Dispensations -None

V03/23 Minutes of the previous meeting: The minutes for the previous meeting were agreed and signed by the Chair.

V04/23 Open Forum – There were no issues for the open forum.

V05/23 Electrical Works – PC was not at the meeting to present any further quotes he had obtained.

V06/23 Marketing – The marketing quote from Stuart Hawes was discussed. ET proposed that the Committee invest in the stand alone website for 3 years and the photoshoot for £600 plus website hosting cost. This was seconded by SJ. All were in favour.

ET will contact Stuart.

It was also agreed to put an article in the Swift asking residents to suggest classes or groups they would like to see in the Hall.

V07/23 Funding Sources – ET had written a letter that can be adapted and used as a template for funding requested. The Clerk had checked regarding the Platinum Jubilee fund and unfortunately Friston does not qualify as the hall is not run by a charity.

ET will send the letter to the Clerk for topping and tailing with the Parish Council details.

V08/23 Electricity Costs – a formula had been written to calculate the cost of using heaters in the hall. The resulting calculations showed that when all 8 heaters are on it costs over £7 an hour. It was decided that the Hall should run a winter and summer tariff system to try to offset the cost of the electricity. The new winter rates would be introduced next month and consist of the following: Whole hall hire £15 per hour, Main hall no kitchen £13 per hour and just kitchen use £10 per hour. The rates would then be looked at again at the March meeting to decide on the summer rate and winter rate going forward.

Clerk to change the website and paper work.

V09/23 Correspondence – None.

V10/23 Date of Next Committee Meeting – 13th March 2023 7pm

Phillippa Welby Parish Clerk Fristonclerk@gmail.com