



Friston Parish Council

Annual Meeting – Part One

Minutes of the meeting Monday 13th May 2019

There were present: Cllrs M. Caplin (in the Chair) S. Jackson (Vice Chair), A. Simpson, J. Burch, C. Brooks, D. Brooks, M. Schedrin and P. Welby (Parish Clerk).
There were two members of the public also present.

69/19 Election of the Chairman: Cllr Jackson nominated Cllr Caplin as Chair, this was seconded by Cllr C Brooks. Cllr Caplin accepted the nomination and was duly voted in as Chair.

70/19 Apologies for Absence: None were received.

71/19 Minutes of the previous Annual meeting: These were accepted as a true record.

72/19 Election of the Vice-Chairman: Cllr C Brooks nominated Cllr Jackson as Vice Chair, this was seconded by Cllr Schedrin. Cllr Jackson accepted the nomination and was duly voted in as Vice Chair.

73/19 Election of Representatives: The following Cllrs were appointed to the following groups or areas.

Playing Field and equipment - Cllr D Brooks

Planning – Cllr C Brooks

Village Hall Committee – Cllrs Burch and Jackson

Sizewell C – Cllr Jackson

Sizewell Parish Liaison Group -

Allotments – Cllr Simpson

Highways – Cllr Simpson

Footpaths – Cllrs Burch and Jackson

SASES committee – Cllr Caplin

The Cllrs also signed declarations of acceptance and were reminded by the Clerk to fill in election expenses. East Suffolk Council have a new system for filling in the register of interests. All Cllrs had been inputted and should receive an email soon.

Council Meeting – Part 2

74/19 Declaration of Interest & Requests for Dispensations: None were received.

75/19 Minutes of the previous meeting: The minutes of the previous meeting 25th March 2019 were agreed.

76/19 Open Forum.

A member of the public gave a report of the successful car boot that recently took place in Friston. The SASES group attended the event to raise awareness of SPR plans. The Friston Open Gardens event has had a very good response with 20 gardens in the village being open to visitors. A request was made to put an advertising banner on the Village Green for the event. Cllr Simpson will liaise with the organisers regarding this. The other village event happening is Peter Berry is taking part in

Signed _____ Date _____



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a 250 mile bike ride starting and finishing in Friston on his Penny Farthing to raise awareness of early onset dementia. He is being supported by Young Dementia UK. There will be details in the Parish magazine.

77/19 County and District Councillor Reports

Friston now has three District Cllrs representing the village. TJ, Jocelyn and Tony. Unfortunately, none of them could make this evening meeting but they had set a joint report that the Clerk had circulated to Cllrs.

Cllr Reid had also given his apologies for this evening.

78/19 Accounts

The Clerk had circulated the end of year accounts.

The Chair signed the certificate of exemption for the limited assurance review.

The Chair signed annual governance statement for 2018/19

The Chair signed the accounting statement for 2018/19

The Clerk will now submit the accounts for the internal audit with Heelis and Lodge.

The authorisation to pay was agreed and signed with the addition of £40 ICO fee.

79/19 To receive a report from the Annual Parish Meeting 2019 – A report from this year's Annual Parish meeting was received by the Council. This has been made available online.

80/19 Report from the SASES group – Michael Mahoney gave a report on behalf on the SASES group. The phase 4 response is in. The application will go to the Planning Inspectorate in October. There is then 28 days to decide whether it meets technical requirements. If the application meets requirements, the Inspectorate will then publicise the application. Once publicised, the Local Authority will then submit a local impact assessment. Anyone else can also make representation at this stage. The Planning Inspectorate will then appoint panel of five members who will have a preliminary meeting. The hearing process will then last six months. The hearings will be issue specific, for example ecology, Highways etc. There are also open hearings that are mainly aimed at community engagement. The panel has 3 months after the hearings to issue a report. BEIS then has 3 months to respond to this. The overall decision is expected in early 2021. The SASES group have decided (after advice) to focus on 4 main issues for the village. Landscape, Heritage, Flood and Noise. SASES will engage experts in each of these fields to build cases against the development. The Anglian Energy Planning Alliance in Snape have been getting national coverage for the plethora of energy projects planned for this part of England including the SPR development and Sizewell C. Mr Mahoney thanked Simon Ive for the chance to engage the community at Friston events and remarked that each time they discovered people who were unaware of what was proposed on their doorstep.

There will be a public meeting in June with Therese Coffey MP, Russ Rainger and Andrew Reid of Suffolk County Council to engage all Parishes affected by the development. Both SASES and the Council will respond to say this inadequate as all Parishes will be affected differently and one meeting will not be suitable to address this.

81/19 Dog fouling – The Clerk will write to the District Cllrs to request more clear up after your dog signs that feature the fine for not doing so. The Clerk has also written a piece for the Parish magazine asking dog owners to be responsible. The Council also agreed to ask the NFU contact for a price for the NFU blue signs reminding people to pick up after their dogs. The Clerk will contact Norse to check the suitability of the site on Mill Road by the grit bin for another dog bin and look into getting a larger bin for the Church Lane site opposite the Church.

Signed _____ Date _____



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82/19 Planning – There were no planning applications this month. The Clerk had received an invitation from East Suffolk Council to a planning Forum in June. She hoped to be able to attend.

83/19 Sizewell C - There were no updates.

84/19 Village Parking - The Clerk had written to Guy Heald as requested regarding the parking and was waiting for a response.

85/19 Notice Board and Village Gates - The Clerk confirmed that Council could spend CIL money on a new village noticeboard. The Council agreed to purchase both the previously circulated designs. Clerk to order.

The Clerk had still received no response from Highways regarding the traffic calming measures. Cllr Simpson suggested contacting Cllr Reid to see if he could help.

86/19 Village Hall - The Clerk had received an email from Jayne Cole that afternoon apologising for the delay and that the draft lease would be with her by that evening.

The projector and screen has arrived. The Clerk will draft an agreement for users to sign. It was suggested that the Clerk now email the Village Hall Committee Chair to discuss the best place to mount the screen. The Council agreed that the best place in principal was in front of the window on the back wall.

87/19 Update on Vacancies for Parish Councillors – There are still two vacancies on the Parish Council.

88/19 Allotments – Cllr Simpson requested that the Clerk contact the Community Payback scheme with regards to the usual hedge and grass cutting. He asked that early July or early August be requested. There are still vacant allotments.

89/19 Highways & Footpaths – A repair on the Aldeburgh Road footpath has been made. Cllr Simpson asked that the Clerk could contact Highways requesting that the grass bank on north side of Church Road/Lane be cut as it hasn't been cut for 3 years.

90/19 Queen's Birthday benches – The plaques had been received by the shop and were waiting on being engraved.

91/19 Play area – The Clerk had had no luck in contacting Simon Walker at Norse for the report on the play area. It was suggested that may be the District Cllrs might be able to chase him. The Clerk said she would try another contact at Norse. Cllr Simpson reported that he had had a complaint regarding the brambles in the ditch on the Green. He is hoping a contractor will be able to cut them for the Council but it can now not be done until late August.

92/19 AOB/Correspondence – as determined by the Chairman. No decisions can be made – There was none.

93/19 Motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business - There was none.

94/19 Date of Next Meeting – 17th June 2019 - 7.00pm

Signed _____ Date _____