



# FRISTON PARISH COUNCIL

Minutes of the **Council Meeting** held on **Monday 9<sup>th</sup> July 2018** at **7.00 pm**  
in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson  
Cllr. D Brooks Cllr. C Brooks Cllr. M. Schedrin  
Cllr. J. Burch

Also present: K. Forster - Clerk to the Council and 4 members of the public

**046/18 Apologies:** There were apologies from Cllr. Burch

**047/18 Declarations of Interest & Request for Dispensation:**  
There were no declarations of interest or requests for dispensations

**048/18 Minutes of the previous meeting:**  
Minutes of the meetings of the 21<sup>st</sup> May 2018 regular and AGM were submitted for approval. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**

**049/18 Open Forum**  
There were no questions from the members of the public.

**050/18 County and District Councillors Reports**  
Reports had been received and circulated from District Councillors. There were no questions. The annual report from the MP T Coffrey had been received and circulated.

**051/18 New Clerk**  
The Chairman introduced Phillippa Welby as the new Clerk and welcomed her to her new post.

**052/18 Accounts**

- The **Bank Accounts** were presented. The Clerk confirmed that there was £ 23,291.06 in the bank accounts as at the end May 2018. This included the £ 5,311.09 in the Village Green account and £ 4,909.97 of CIL funds. The Chairman signed the bank reconciliations for May. The Clerk stated that there had been a grant from District Councillors Reid for £ 1,625.50 towards the cost of the solicitors. There was also an offer letter of £ 1,250.00 from SCC Councillor Reid towards the Defibrillator.
- The **Authorisation to pay** was reviewed and £ 3,848.39 of various accounts was presented for approval. **It was unanimously agreed that the Authorisation for Payment was approved.**
- The Clerk stated that she had not gone further with the **Bank Signatories** as the mandate would also need to be changed for the new Clerk. **NOTED**

**053/18 Planning**  
Application DC/8/2176/FUL – Sandyacre of Low Road – was discussed after having been previously circulated. The following comments were noted:

- The access to the garage is too close and over the public footpath
- Access to the garage is too restricted
- The extension is not in keeping with the remainder of the bungalow

By a majority vote **it was RESOLVED to recommend that the application is refused.**

**054/18 Report from the SPR working party**  
The SPR working party provided an update. A new website has been created to keep the village up to date. This can be accessed by [WWW.SASES.ORG.UK](http://WWW.SASES.ORG.UK) A link will be set up from the Parish Website.



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The Chairman recommended that item 13 (Village Hall) was now moved to be the next item.

**055/18 Village Hall**

**Lease**

The Clerk reported that she had received from the Village Hall Committee (VHC) a series of notes that had been provided to the Chairman by a solicitor on an informal basis. Whilst she and the Solicitor for the Parish Council had gone through the detail and expanded on some of the points, the Solicitor was insistent that the VHC must appoint their own Solicitor on a formal basis so that these points could be properly reviewed. This has been passed back to the Chairman of the VHC.

**Repairs**

A number of builders and roofers and damp specialists have been contacted but there has been little response. Kerslake of Halesworth stated that they could do the work but not until January. Cllr. Caplin to contact a local builder.

Mrs. Thomas has been researching the kitchen remodelling and will organise 3 quotations.

**056/18 Defibrillator**

As stated, County Councillor Reid has offered £1,250 towards the total cost of the defibrillator. The balance will be funded by the CIL account.

The Defibrillator has been ordered and will be delivered to Cllr. Caplin. Cllrs. D Brooks and Simpson are to meet with the Community Payback group with a view to refurbishing the phone box. They will also organise the electricity supply.

**057/18 Bus Shelter**

The proposal for the bus shelter as designed by Mr. Elsin was discussed. Council wished for a couple of modifications. The Clerk is to contact Mr. Elsin.

The Clerk passed on the letter from a resident disagreeing with the need for the bus shelter and asking for a survey. Council were united in the fact that a number of people use the buses and would benefit from a shelter.

Decision deferred to the next meeting.

**058/18 Notice Board and Village Gates**

No progress. Deferred to next meeting.

**059/18 AOEP request to increase Precept Contribution**

A request has been received from the AOEP to increase the precept by £50 per household so as to fund the flood defences. **It was RESOLVED by a majority decision to reject that request.**

**060/18 Update on Parish Council Vacancies**

There have been no applications.

**061/18 Allotments**

Cllr. Simpson reported that he would ask the Community Payback scheme to assist with cutting back the hedges and verges on the allotments.

The Allotment group have had a problem with Barclays Bank who have closed their account, even though there are funds in it. The Allotment society are getting this money back but wish to move it into the parish council. This money will be ring fenced for use only by the Allotment group.

**062/18 Highways and Footpaths**

Cllr. D Brooks reported that the VAS system had been broken into and the lithium battery stolen. He has repaired it and got a replacement battery and reported it to the Police. 4 other VAS systems were robbed on the same evening.

Cllr. Simpson reported that the land agent for Blackheath (G. Hanglin) has been in contact as he has a plan to alleviate the flooding in Mill Road. He is now working with Highways.



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Cllr. Jackson commented on the problem with dog waste on the footpaths, which seemed to be getting worse. The Clerk is to contact SCDC to see if there are any appropriate signs that could be erected. **NOTED**

### 063/18 **GDPR**

A meeting with LCPAS to review the compliance to GDPR has been scheduled for Tuesday 17<sup>th</sup>. Cllrs. Schedrin and Burch to attend with the Clerk.

### 064/18 **Website**

Mrs Marian Davies has taken over the running of the website for the village and the Clerk is to continue with the parish council pages. **It was unanimously RESOLVED to approve the costs in providing training for both the new Clerk and Mrs Davies.** The clerk is to arrange. **NOTED**

### 065/18 **AOB**

- a) **Parking.** Cllr. Simpson reported that Guy Heald has offered an area of land to be considered for parking. He also asked for the Councils opinion regarding the building of some affordable homes. To be discussed at the next meeting. **NOTED**
- b) Cllr. C Brooks confirmed that she will attend the **Planning Briefing on the Local Plan.** Cllr. Simpson may also attend
- c) Cllr. Jackson asked if **Sizewell C** could be on the September agenda. **NOTED**
- d) There was general agreement for the wording of the **plaque for the village hall** other than the names of the councillors should be removed. The Clerk is to organise the plaque up to a value of £100 as agreed at a previous meeting. **NOTED**
- e) **Flagship homes** have been contacted twice regarding the overhanging hedges in Mill Road. No progress to date so another email will be sent.
- f) The Clerk contacted the police to ask for information regarding the **speed enforcement.** A reply has been received indicating that recently 5 serious speeding offences were recorded in 3 hours and that consequently that has made this stretch of the road into a "red" site. This means there will be additional speed monitoring by the police.

**The meeting closed at 8.50 pm.**

**The next meeting will be on Monday 24<sup>th</sup> September 2018 at 7.00 pm**

**Karen Forster**

**Clerk to Friston Parish Council, Orchard House, Chediston Road, Wissett, Halesworth, IP19 0NF**

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