



Friston Parish Council

Minutes of the meeting Monday 18th February 2019

There were present: Cllrs M. Caplin (in the Chair) S. Jackson (Vice Chair), A. Simpson, J. Burch, C. Brooks, D. Brooks and P. Welby (Parish Clerk).

There was one member of the public also present.

23/19 Apologies for Absence:

Cllr Schedrin.

24/19 Declaration of Interest & Requests for Dispensations: Cllr Simpson declared an interest for 28/19 in relation to the donation to the CAB.

25/19 Minutes of the previous meeting: The minutes of the meeting held 7th January 2019 were agreed. Cllr Simpson asked whether any progress had been made with the dog mess signs that District Cllr Jones had agreed to follow up. Clerk to chase.

26/19 Open Forum: A member of the public asked whether there was to be another training day for the defibrillator. Cllr Jackson said that it depended on uptake and demand. There is a training day on the 8th March at 9.30am in the Village Hall. The member of the public asked for clarification as to how the defibrillator worked. Cllr Jackson gave a quick summary: When you dial 999 to report someone with suspected heart attack, the ambulance service will direct you to the defibrillator if safe to do so. The 999 call handler will then direct you on how to use the equipment. There are also recorded messages that play when the defibrillator is activated with instructions. The Clerk agreed to put a summary in the Parish Magazine and on the website.

27/19 County and District Councillor Reports

A report had been received and circulated from the District Councillors Haworth-Culf & Jones.

28/19 Accounts

Financial Risk analysis – The Council looked through the updated financial risk document that the Clerk had previously circulated and it was agreed and signed.

Authorisation to Pay – this was agreed and signed.

To decide donations for this year – The donations for the year were discussed and decided as follows:

Coldfair Green School - £50 – Clerk to write regarding payment of monies to PTA rather than academy.

Benhall School – Clerk to check whether there are any Friston children attending.

Disability Advice Service - £50 This local charity provides help and advice to those with disabilities.

East Anglian Air Ambulance - £50

Community Accessible Transport Service - £100 This service provides much need accessible transport to residents providing links to larger towns and services.

Burial Ground - £175 – provided as a donation towards the upkeep of the St Mary's burial ground.

Citizens Advice Bureau – £200 it was decided to increase the amount this year as the County Council are cutting the CAB's funding.

29/19 Meeting dates for next year – The following meeting dates were decided as follows:

25th March for the Annual Parish Meeting, 13th May for the Annual meeting of the Council (this will be held after the Parish Council elections on 2nd May), 17th June, 22nd July, 9th September, 14th October, 2nd December, 13th January 2020, 10th February 2020 and 23rd March 2020. Some of the meetings are not 6 weeks apart but this could not be helped due to prior engagements and Bank Holidays.

Cllr Caplin proposed the meeting be extended to 9.30pm this was seconded by Cllr Jackson – all in favour.

Signed _____ Date _____



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30/19 Planning –

DC/19/0290/FUL & 0291/LBC – Duffield House, Grove Road – Alterations and extensions to rear, removal of later (1970's) internal stud work, new windows to rear.

DC/19/0481/FUL – Sage Cottage, Aldeburgh Rd – Erection of pool pavilion.
The Council recommended approval for both applications.

This item was moved up the agenda to after the public forum.

31/19 Report from the SPR proposals working party: The relationship between the SASES action group/working party was discussed. The Clerk had emailed Liz Thomas the pros and cons of remaining as a Council working group and becoming a stand alone action group. It was suggested that the group become independent of the Council but that a Council would have a representative on the group and report back to the Council at each meeting. The Council could then use the documents written by SASES and add its statutory weight to submissions. Liz said she would discuss this with the group.

All the stage four consultation documents are in the church if anyone would like to view them or residents can contact SPR directly and receive all the information on a USB stick.

Liz reminded the Council that there are two separate projects, East Anglia North and East Anglia Two. Any submission in response to the consultation should be sent to each project. They can be the same letter but should have different headings pertaining to each project.

SASES have a press release going out this week to try and generate media interest which has dropped off recently. Liz asked Cllrs to help out at the PIDs at the SASES table. Cllrs filled in a timesheet with the slots they could cover. If anyone else is interested in helping, please contact Liz Thomas or any member of the SASES group for details. Cllr Burch raised the question of mitigation if the development went ahead. The Clerk reported that Bawdsey had received no mitigation for when the cables were routed through there for the Bramford development. Clerk to make enquiries to SCDC for advice on how to plan for mitigation so the Council can discuss ideas and develop an action plan.

32/19 Sizewell C: Cllr Burch attended the SCDC EDF Stage 3 Town & Parish Councils meeting at High Lodge, Hinton. The District Council are looking for feedback for three areas in particular. Design change, transport and the cumulative effects of other energy developments in the area. Cllr Simpson attended the Planning Aid England meeting which was designed to give help to Parish Councils in writing their submission for stage three. Liz Thomas (now Cllr Thomas) and Cllr Caplin will attend the meeting on the 22nd February.

33/19 Village Parking: Clerk to write Guy Heald asking for a more detailed proposal regarding the parking that can be discussed at a Council meeting.

34/19 Defibrillator Update: This was covered in the open forum.

35/19 Notice Board and Village Gates

The Clerk had circulated a design and price for the new noticeboard opposite the village green. The Council approved the design and the cost. There was also another design for a smaller board that could be sited down Low Road opposite the dog mess bin. Clerk to check with SCDC regarding siting the board on their land.

To receive an update on the costs for village gates – Highways had emailed the Clerk and reported that village gates were not appropriate due to the lack of verge space to safely install them. The engineer asked for other suggestions that the Council thought would be appropriate in the village. Clerk to email and suggest a chicane type obstruction or countdown markers.

Signed _____ Date _____



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36/19 Village Hall

Four members of the Parish Council with the Clerk and three members of the Village Hall Committee attended a positive meeting with Jayne Cole from the Local Councils Public Advisory Service. Jayne will provide the Council and the Committee with versions of a lease and an agreement between the two parties in order to facilitate a clear and positive working relationship. She will also help the Committee with updating their Constitution in order to futureproof the organisation.

This item was moved up the agenda to after item 31/19

37/19 Update on Vacancies for Parish Councillors

Liz Thomas was co-opted on to the Council with all Cllrs voting for her appointment. She signed the declaration of acceptance in front of the Clerk. Liz will also be the Council's representative on the SASES action group. Clerk to send Liz the standard documents on becoming a Cllr and set up an entry on the register of interests.

There is still one vacancy left on the Council. If you are interested, please contact the Clerk or any of the current Cllrs.

38/19 Allotments: All the allotments have been paid for, for this year.

39/19 Highways & Footpaths – Cllr Jackson reported that there was a large pile of cut trees on the Whin which was any eyesore and possible fire hazard. Clerk to contact Giles Hanglin.

Cllr Thomas leaves the meeting at 9.25pm.

40/19 Queen's Birthday benches – Cllr Simpson had received quotes to replace the plaques on the Queen's 90th birthday benches. They would be £25 each. The Council agreed the cost and Cllr Simpson will purchase and fit.

41/19 Play area – Cllr D Brooks met with Simon Walker from Norse to inspect the play equipment. He will send the Council a full detailed report with recommendations for repair or replace. The clerk will contact the District Council to investigate how much is in the 'Play Pot' that Friston could access to use for replacement items if necessary.

42/19 AOB/Correspondence – as determined by the Chairman. No decisions can be made – The Clerk had received an email from Sizewell Parish Liaison Group asking if the Council would like to join in the collation of SZC responses. They are asking for a £30 admin fee to cover the cost of this exercise. The Council deferred making a decision until closer to the submission date of the 29th March.

Cllr C Brooks drew the Council's attention to a newspaper article in the Times which is asking for suggestions for 'lost common land' that could potentially be added to the register of common land. Clerk to circulate the article.

43/19 Motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel matters where publicity might be prejudicial to the special nature of the business.

44/19 Date of Next Meeting Monday 25th March – Annual Parish Meeting 7pm followed by the Parish Council meeting.

Phillippa Welby

Phillippa Welby – Parish Clerk fristonclerk@gmail.com

Signed _____ Date _____