



# FRISTON PARISH COUNCIL

Minutes of the **Extraordinary Council Meeting** held on **Monday 5<sup>th</sup> March 2018** at 7.00 pm  
in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson  
Cllr. D Brooks Cllr. A. Patterson Cllr. C Brooks  
Cllr. M. Schedrin Cllr. J. Burch

Also present: K. Forster - Clerk to the Council & Chairman of the Village Hall Committee. Also 3 members of Scottish Power renewables

**109/17** **Apologies:** There were no apologies.

**110/17** **Declarations of Interest & Request for Dispensation:**

There were no declarations of interest and no requests for dispensation.

**111/17** **Presentation by Scottish Power Renewables**

A summary of the presentation is attached to these minutes.

**112/17** **Planning**

a) Planning application DC/18/078/LBC for Friston Hall was discussed.

In principle Council approved of the scheme however they had concerns regarding the number of parking spaces and the lack of content regarding the Sandlings Way footpath which runs along the roadway. The Clerk was asked to convey this to the Planning department. **NOTED**

b) The Clerk stated that there is no requirement to keep the hard copies of the plans as all plans, communications and reports are available on line. She will therefore be destroying the old plans.

**113/17** **Village Hall**

a) The Solicitor had sent through the transfer document for signature. The Chairman (Cllr. Caplin) and the Vice Chairman (Cllr. Jackson) signed the document and this was witnessed by Mr. B. Duncan (Chairman Village Hall Committee).

The solicitor had also enclosed his bill. The Clerk has spoken to the District Councillor T-J Haworth-Culf and she will consider a grant to cover some of these funds. **It was unanimously resolved to approach the District Councillor for a grant.**

b) The Asset register has been updated with the Village Hall. **It was unanimously resolved to adopt the revised Asset Register.**

c) A new agreement is being drafted between the Parish Council and the Village Hall Committee (VHC). In summary, the VHC will lease the village hall at a peppercorn rent. It was agreed that this will be for a term of 10 years. The PC will be responsible for the structure of the building and associated costs. The VHC will be responsible for the internal items and running costs.

The Chairman of the VHC explained his understanding of the relationship as proposed above. If the VHC requires additional funds for a project, they can approach the PC for a grant as per the grants procedure. The Clerk confirmed that the VHC could still charge the PC for using a meeting room, if they chose to, as they are a separate legal entity.

d) Mrs. E Thomas has been working with builders to look at the damp problems. The VHC chairman reported that it has been identified as rising damp and that the damp proof course is higher than the internal floor. The building company are preparing a quotation to organise the injection of treatment and make good the walls. The roofing contractor has been unable to do any work due to the weather. There have been 2 quotations to date for the replacement front doors – a third is awaited.

**114/17** **Accounts**

a) The Authorisation to Pay was presented. The total was for £743 although £ 675 was for the donations agreed at the previous meeting. **It was unanimously resolved to approve the payments. It was unanimously resolved to appoint Heelis & Lodge to carry out the internal audit for the account 2017/18.**

The accounts and processes had been reviewed by Cllr. Caplin and no issues found. **NOTED.** The

c) Clerk stated that she had reclaimed £ 517.91 in VAT.

The Clerk had produced a report regarding the new Audit Process. There were no questions. **NOTED**



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d)

**115/17 Newsletter**

The newsletter had been distributed to the village by the councillors. It is hoped that in future other people could volunteer to help do this delivery.

**113/17 Highways Consultation.**

Copies of the Highways Consultation were circulated. This is a consultation by County Council & Highways division to establish if parish councils would be prepared to do more in maintaining the highways. It was agreed, in the interests of the upkeep of the village, that the Parish Council could take on some of the work to clear verges, cut back hedges and keep signage clean through volunteers, contractors and the Community Payback school. The Clerk will feedback this information to the survey. **NOTED**

**114/17 Donations Policy**

**It was unanimously resolved to adopt the revised donations policy following the resolution at the last meeting regarding the 10% limit of the precept.**

**115/17 Other Business**

- a) Under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions, the Clerk and the member of the public left the meeting.  
The Clerk was asked to return to the room and informed that, as she had passed her CiLCA, Council had agreed that her grade is increased to SLC28 as of 1<sup>st</sup> February 2018. She is also to be paid 15 hours' overtime for additional work during December, January and February.  
The member of the public had left the building.
- b) Cllr. Simpson presented the newly signed Contract for the new allotment holder which was countersigned by the Chairman and Clerk.

**The meeting closed at 8.35 pm.**

**The next meeting will be after the Annual Parish Meeting Monday 12<sup>th</sup> March 2018 in Friston Village Hall.**

**Karen Forster**

**Clerk to Friston Parish Council, Orchard House, Chediston Road, Wissett, Halesworth, IP19 0NF**



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## 1. Summary of the presentation made by Scottish Power Renewables

The purpose of the presentation was to inform Council of the plans to develop two new offshore windfarms and to connect them, in the vicinity of Sizewell, to the national grid. There will be on-shore development and the company wished to make Council aware of the implications.

In order to attach them, three new substations would be required – one for each of the windfarms and one for the National Grid. It is preferable to install them together. They include buildings of 15 metres high and 18-metre-high gantries. The footprints will be substantial at 2 no. 3.61 hectares and 1 no. 4.55 hectare.

The company has already spoken to a number of councils including Knoddishall and Leiston and is working closely with the planning departments of SCC and SCDC as well as holding public information days.

The stations will be unmanned but maintained and will not be up-lit. They will be coloured in a grey/green and landscaped and screened. All the cabling from the coast will be underground.

The construction will take place in 2024 – 2025.

The areas being investigated to site these new substations have been extended, based on the planning departments recommendation, to come further west from the coast and will possibly be closer to Friston. Sizewell A is not suitable as it isn't big enough.

To install the cabling is disruptive however, once installed there is no problem with general agriculture and usage although houses cannot be built on top of them.

There will be a red-line definition Summer 2018.

There are public information days 17<sup>th</sup>/18<sup>th</sup> and 24<sup>th</sup>/25<sup>th</sup> March. Information to be published on website and notice boards.