



FRISTON PARISH COUNCIL

Minutes of the **Council Meeting** held on **Monday 23rd January 2017** at 7.00 pm
in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson
Cllr. D Brooks Cllr. A. Patterson Cllr. C Brooks
Cllr. M. Schedrin

Also present: District Councillor M Jones and 1 member of the public

141/16 Apologies: There were apologies from the Clerk who was unwell. In the absence of the Clerk Cllr. C Brooks clerked the meeting and Cllr. S Jackson took the minutes

142/16 Declarations of Interest & Request for Dispensation:
There were no declarations of interest and no requests for dispensation.

143/16 Minutes of the previous meeting:
Minutes of the meeting of 12th December 2016 were submitted for approval. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**

144/16 Open Forum
No members of the public wished to speak.

145/16 County and District Councillor Reports
a) No report had been received from the County Councillor who was not present.
b) District Councillor T J Haworth-Culf sent apologies. A report had been received and circulated from the district councillors and this was summarised by District Cllr. Jones. In particular, she mentioned the recent tragic fall at Thorpeness Cliffs and warned about walking nearby.
She also stated that District Councillors were prepared to pay towards the cost of the ceiling repairs in the village hall.

146/16 Planning
a) **Diversion of footpath 13a:** No update
b) **DC/16/5394/VOC** – variation to the Bowling Green application where it is proposed to delay the work until April/May but will use the existing entrance. This was discussed and **it was unanimously RESOLVED that to object to this variation** on the grounds that this entrance is not suitable for even small vehicles and it will cause a lot of disruption to the residents of Low Road and other larger vehicles including emergency vehicles.
c) Council had received an advisory note regarding **Blackheath Farms LLP** who have applied to install feed bins. Cllr. Jackson commented that footpaths needed to be maintained and should be fenced in. **NOTED**

147/16 Accounts
a) **Statement of Accounts:** The statement of accounts was reviewed and there were no questions. At the end of December, the bank balance stood at £ 18,410.62 and the Chairman signed the bank reconciliation. It was noted that this balance included £5,222.57 ring-fenced for the Village Green **NOTED**. £ 48.48 had been received in interest from the Ipswich Building Society and £ 607.05 had been claimed back in VAT.
b) **Clerks Salary:** The new salary rate for 2017/18 had been received and was slightly higher than initially budgeted to the amount of £8.58 for the year. The new rate will be £ 10.71 p.h. and the clerk will continue on 5 hours per week. **It was unanimously RESOLVED that the new rate for the Clerk is approved.**



FRISTON PARISH COUNCIL

- c) **Approval of Payments:** Details of payments totalling £ 879.48 were presented which included the monies already paid as Salary and Tax to the Clerk and HMRC. A copy of the payments made is attached to the minutes. **It was unanimously RESOLVED that the payments are approved.**
- d) **Grants & Donations:** The Grants and Donations policy was deferred to the next meeting. **NOTED.** It was noted that letters of thanks for the donations sent last month had been received from CAB, CATS, the Church, DAS and the Air Ambulance
- e) **Internal Auditors.** The Clerk had proposed that the same auditors as last year should be appointed. **It was unanimously RESOLVED that Heelis and Lodge are appointed as the internal auditors for the 2016/1 accounts.**
- f) **Internal Review:** The Chairman had completed an internal review of the accounts with the Clerk and a completed copy of the audit check form had been circulated. **NOTED**

148/16 CIL Payment & Grant of £200 from SCDC

Cllr. Simpson had spoken to Peter Berry who will produce a bench for £120. The Clerk had reported that a plaque would cost between £30 - £50. **It was unanimously RESOLVED that 2 benches and 1 plaque is ordered.**

149/16 Sizewell C

The members expressed disappointment at the turnout for the public meeting. A questionnaire is to be completed. Councillors voiced concerns about the impact on tourism and fishing and on local people having to avoid the increase in traffic. Cllrs. Caplin, Jackson and D Brooks are to meet to complete the questionnaire. **NOTED**

150/16 Highways, Paths & Transport

a) **Highways**

Cllr. Simpson reported that

1. The soil had been removed from in front of Newton House,
2. There was no news on Chases Lane
3. He is still trying to contact the landowner regarding car parking space.

Cllr. C Brooks read out a letter from Cllr. D Brooks regarding the recommendation of a reduction in the speed limit on A1094 which was discussed. *(The content this letter had already been used by the Clerk to contact Highways regarding this matter.)*

Cllr Simpson is pursuing the alternative quotation for the instatement of curbs at Groves Rd/Chases Land. **NOTED**

151/16 Village Green

- a) Cllr. Caplin confirmed that he and the Clerk had met the Land Agent for Mr. Borrowes and that the draft agreement for the lease of the Village Green is with their solicitors for approval. **NOTED**
- b) Cllr. Simpson said that trees were blocking visibility and that Peter Berry would cut them back. Cllrs. Simpson and D Brooks are to work out a timetable for cutting the grass on the village green. The contractor needs 1 month notice for cutting. **NOTED**

152/16 Village Hall

- a) **Transfer of ownership:** Land registry is still to be completed.
- b) **Village Hall Committee:** A mail from the village hall committee secretary had been received informing council that the ceiling in the kitchen was to be repaired. She also asked whether the council would be prepared to contribute to new chairs. Cllr. Caplin made the point that purchases by the Village Hall committee do not need to be discussed as they are self-



FRISTON PARISH COUNCIL

funding. It was unanimously **RESOLVED** that the **Village Hall Committee should proceed with the work to the ceiling as soon as possible**. It was noted that district councillors had offered to contribute to this.

The chairs were discussed. District Councillors have said they would consider contributing from next year's financial budget. **NOTED**

153/16 Allotments:

Cllr. Simpson reported that they cannot maintain all the unused plots and suggested grassing them although this would require mowing.

154/16 Playground and village green

Nothing to report

155/16 Update on Vacancies:

A possible candidate is interested in joining council and will attend a future meeting.

156/16 Future Meeting Dates

The meeting dates for the remainder of this year until March 2018 were discussed and agreed. They are attached to the minutes and will be posted on the notice board and website.

157/16 Beacon Lighting 11/11/18

Emails had been received regarding the beacon being lit to commemorate the end of WW1.
NOTED

158/16 AOB

- a) An email had been received from SALC regarding attendance at a Buckingham Palace Garden Party and the Chairman wished to recommend that Ann Patterson and Cllr. C Brooks attend.

The meeting closed at 8.50

The next meeting will be 7.00 pm Monday 6th March in Friston Village Hall and will follow on from the Annual Parish Meeting.

Karen Forster
Clerk to Friston Parish Council,
Orchard House, Chediston Road,
Wissett, Halesworth, IP19 0NF