Minutes of the **Annual General Meeting** held on **Monday 4th April 2016** at 7.00 pm

in Friston Village Hall, Church Road IP17 1PU

Members: Cllr. M. Caplin (Chairman) Cllr. A Simpson Cllr. S Jackson

Cllr. D Brooks Cllr. A. Patterson Cllr. C Brooks

Cllr. P. Pledger Cllr. M. Schedrin

Also present: K. Forster - Clerk to the Council, 3 members of the public

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| **1/16** | **Election of a Chairman**  Cllr. M. Caplin was proposed as Chairman by Cllr. Patterson & seconded by Cllr. C. Brooks **It was unanimously RESOLVED that Cllr. M. Caplin be elected as Chairman.**  **Declaration of Acceptance of Office**  Cllr. Caplin read and signed the Declaration Acceptance of the Office of Chairman which was also signed by the Clerk to the Council |
| **2/16** | **Apologies for Absence**: Cllr. Simpson sent his apologies.  The Chairman then explained that Cllr. Pledger had that afternoon sent a letter of resignation due to family and personal reasons. A number of councillors expressed their appreciation of the work that Cllr. Pledger had been doing and the Clerk was asked to write a letter of thanks. |
| **3/16** | **Appointment of a Vice Chairman:** Nominations for Cllr. Sue Jackson to take the post of Vice Chairman were proposed (Cllr. Patterson) and seconded (Cllr. Schedrin). **It was unanimously RESOLVED that Cllr. S. Jackson be elected as Vice-Chairman.** |
| **4/16** | **Structure and membership of Commiittees and meetings**  **It was unanimously RESOLVED that the council meetings continue to be 6 weekly.** The Clerk is to publish a list of forthcoming dates.  **It was unanimously RESOLVED that the council committee structure remains the same; there being no requirement for additional committees.** |
| **5/16** | **Election of representatives**  The following representatives were appointed:   |  |  | | --- | --- | | Sports & Play equipment | Cllr. D Brooks , Cllr. S Jackson | | Village Hall | Cllr. A Patterson, Cllr. C Brooks | | SALC | Cllr. M. Schedrin | | Transport & Highways | Cllr. A Simpson, Cllr. D Brooks | | Sizewell Parishes Liaison Group | Cllr. Caplin | | Allotments | Cllr. Simpson | | Emergency Plan | Cllr. S Jackson, Cllr. C Brooks | | Planning | Cllr. A Patterson | | Sizewell C Forum | Cllr. S Jackson | |  |  | |
| **6/16** | **Minutes of the previous AGM**  The minutes of the previous AGM had been merged with the meeting that followed and had therefore been signed. However, so as to show completeness, It was decided that a copy was signed again as a separate record |

**The meeting closed at 7.15 pm.**

**Karen Forster**

**Clerk to Friston Parish Council** Orchard House

Chediston Road

Wissett, Halesworth, IP19 0NF